



Board of Education Minutes

Thursday, December 17, 2020 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

**1. ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBERS -
6:20 p.m.**

Prior to the start of the Board Meeting, Superintendent Helaire administered the Oath of Office to new Board Members **Michael Wagner, El Segundo Unified School District, and Jennifer Cochran, Manhattan Beach Unified School District.**

2. Call Meeting to Order:

Member VanderPoorte called the meeting to order at 6:30 pm

2.1. Roll Call

Member McGhee was absent. Member Han arrived late

2.2. Pledge of Allegiance

Member Cochran lead the Pledge of Allegiance

3. Approval Agenda

3.1. Approve the December 17, 2020 agenda.

MB - Yes; MC - Yes; JC - Yes; JH - Absent; CM - Absent; IV -
Yes; MW - Yes

Vote: 5-0

Moved By: Ida VanderPoorte

Seconded By: Michael Christensen

Passed

4. Elections of Board Officers

4.1. Nomination for Board President

Member VanderPoorte nominated Member Brach for the position of Board President. Member Christensen seconded.

MB - Yes; MC - Yes; JC - Yes; JH - Absent; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Ida VanderPoorte

Seconded By: Michael Christensen

Carried

4.2. Nomination for Board Vice President

Board Member VanderPoorte nominated Member Han for the position of Vice-President. President Brach seconded the motion.

MB - Yes; MC - Yes; JC - Yes; JH - Absent; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Ida VanderPoorte

Seconded By: Matthew Brach

Carried

4.3. Nomination for Board Clerk

Board Member VanderPoorte nominated Member Cochran for the position of Clerk. Member Christesen seconded the motion.

MB - Yes; MC - Yes; JC - Yes; JH - Absent; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Ida VanderPoorte

Seconded By: Michael Christensen

Carried

5. Establish Meeting Schedule, Time and Place for SoCal ROC Board Meetings

5.1. SoCal ROC Board of Education meetings are scheduled for 6:30 p.m. every third Thursday of each month unless otherwise noted. The meetings are held in the SoCal ROC Board Room located at 2300 Crenshaw Blvd., Torrance, CA.

Calendar for 2021:

January 21, 2021	August 19, 2021
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February 18, 2021	September 16, 2021
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March 18, 2021	October 21, 2021
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2021

April 15, 2021
2021

November 18,

May 20, 2021
2021

*/**December 16,

**June 17, 2021

* *Board Organizational Meeting*

***Date Subject to Change*

President Brach asked if there was any discussion on the meeting schedule set for next year. President Brach asked the Board to adopt the Board meeting calendar for 2021 as presented, third Thursday of each month at 6:30 p.m. with the understanding that the June and December are subject to change.

MB - Yes; MC - Yes; JC - Yes; JH - Absent; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Jennifer Cochran

Seconded By: Ida VanderPoorte

Carried

6. Commendations / Recognition:

6.1. Nancy Cobb, Board President - A. Helaire

Bill Fournell, Board Vice President - A. Helaire

Superintendent Helaire recognized outgoing Board President Nancy Cobb from El Segundo Unified School District. Superintendent Helaire thanked Ms. Cobb for her dedication and commitment to Career Technical Education and her support of SoCal ROC during the past two years. He stated that Ms. Cobb was not afraid to ask the tough question. Superintendent Helaire stated that he would miss the monthly one-on-one meetings because Ms. Cobb was like a mother figure.

Superintendent Helaire also recognized outgoing Board Vice President Bill Fournell from Manhattan Beach Unified School District. Superintendent Helaire thanked Mr. Fournell for his many years of service and dedication to Career Technical Education. He stated that Mr. Fournell served three terms on the SoCal ROC Board. Within those terms, Mr. Fournell served in each position (President, Vice President, and Clerk).

7. Student Voices:

7.1. Mathias Milz, Adult Student - J. Pesavento

Certified Nurse Assistant (C.N.A)

Mathias stated that his decision to attend SoCal ROC has helped him identify his career interests and has provided him with a good foundation for his future career. Mathias commented that he was unsure of taking this program during the COVID-19 pandemic, but he is thankful he did. Mathias remarked that he is in the process of taking the state board exam to become a Certified Nurse Assistant.

8. Program Highlight:

8.1. Certified Nurse Assistant (C.N.A) - J. Pesavento

Anna Levin

Ms. Levin commented that, due to the pandemic, the CNA program applied for a waiver in June and was approved for students to complete the clinical and theory sections in the classroom. Ms. Levin stated that the course is designed to provide students with the skills necessary to administer care in a hospital and/or care facility. Upon successful completion of the course, the students are eligible to take the state test to become a Certified Nurse Assistant.

9. Public Comment

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

9.1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

9.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

10. Acknowledgement of Correspondence to the Board

Superintendent Helaire reported that PVPUSD passed the resolution in support of SoCal ROC.

11. Staff Reports

None

12. Consent Calendar

President Brach asked if any Members of the Board had any items they wanted to pull from the Consent portion of the Agenda. Member Wagner pulled Item #1.

12.1. APPROVE BOARD MINUTES OF NOVEMBER 2020

Member Wagner stated that he was not present at the November meeting so he would be abstaining on Item #1, the minutes of November 19, 2020.

Member Cochran also stated that she was also not present and would abstain from item #1.

MOTION TO APPROVE CONSENT CALENDAR NUMBER 1

MB - Yes; MC - Yes; JC - Abstain; JH - Absent; CM - Absent; IV - Yes; MW - Abstain

Vote: 3-0

Moved By: Michael Christensen

Seconded By: Ida VanderPoorte

Carried

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 2 THROUGH 6

MB - Yes; MC - Yes; JC - Yes; JH - Absent; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Michael Christensen


Seconded By: Ida VanderPoorte

Carried

12.2. Payroll Report.pdf APPROVE PAYROLL A WARRANT REPORT - NOVEMBER 2020

[Payroll Report.pdf](#) 

12.3. APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS - NOVEMBER 2020

[B Warrant Report NOV 2020.pdf](#) 

12.4. APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDER REPORT - NOVEMBER 2020

[B Warrants Issued without Purchase Orders.pdf](#) 

12.5. APPROVE PURCHASE ORDER REPORT - NOVEMBER 2020

[Purchase Order.pdf](#) 

12.6. APPROVE REVOLVING CASH FUND - NOVEMBER 2020

[Revolving Cash.pdf](#) 

13. Personnel

14. Business Services

14.1. Adopt Resolution 12-2020-01 - Certification of Signatures

Superintendent Helaire remarked that the Certification of Signatures is an annual requirement per Education Code that allows authorized individuals to sign official SoCal ROC documents. Superintendent Helaire commented that, due to COVID-19 restrictions, the Certification of Signature form will be mailed to each Board Member for a wet signature. Once the Board Members return the documents, we will forward all of the signatures to LACOE. A thirty day extension was granted by LACOE.

MB - Yes; MC - Yes; JC - Yes; JH - Yes; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Michael Christensen

Seconded By: Ida VanderPoorte

Passed

14.2. Approve acceptance of gifts donated to the Center

Moved By: Michael Christensen

Seconded By: Jennifer Cochran

Passed

MB - Yes; MC - Yes; JC - Yes; JH - Yes; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Michael Christensen

Seconded By: Jennifer Cochran

15. General Services

15.1. Discuss and Approve MOU for CTEIG

Superintendent Helaire explained that the Career Technical Education Incentive Grant requires districts to have a consortium MOU in order to receive the last portion of the grant funding. The CTEIG office implemented a standard that stated ADA has to be included in the application. Since SoCal ROC does not generate ADA, SoCal ROC needs to use the JPA districts' ADA. Superintendent Helaire explained that the MOU gives SoCal ROC consent from the JPA districts to use the districts' ADA to determine the award for SoCal ROC. SoCal ROC could only use ADA from districts that did not apply for the CTEIG.

15.2. Discuss Ambassador High Proposal for outdoor Basketball Court

Superintendent Helaire commented that Ambassador High School leases classroom and office space at the Center. AHS has submitted a proposal to build an outdoor basketball court. The court will provide a safe space for their students to play outdoor sports.

Member Christensen asked if will AHS would take the court if they leave.

Superintendent replied they would.

Member Christensen asked if AHS would be pouring concrete.

Superintendent Helaire stated they would be pouring concrete. He shared that AHS will be investing about \$33,000.00 for the outdoor court.

Member Christensen asked if the space where the court will be is a parking space.

Superintendent replied that currently its an empty space, but it was once used as storage.

Member Wagner asked if the court would be inside of a fenced area on SoCal ROC property.

Superintendent Helaire replied that it was.

Several Board Members asked about insurance and the liability to the Center.

Member Christensen suggested that Superintendent Helaire contact ASCIP for information and guidance on insurance.

15.3. Discuss Board Member At-Large Position

Superintendent Helaire commented that the Board Bylaws calls for two Board Member At-Large positions. Currently, only one is filled due to concerns from several JPA district superintendents.

Member VanderPoorte stated that the At-Large Board Member position

was created to resolve the problem of SoCal ROC Board meetings not being able to get quorums. These positions were also established to represent the interests of the adult students.

Member Christensen stated that he is in full support of filling the two Board Member At-Large positions.

Member Cochran commented that she is in favor of having the two At-Large Board Members as they bring a wealth of history and knowledge.

Member Christensen asked what was the process for filling the At-Large positions.

Superintendent Helaire stated that prospective At-Large Board Members must have served on a school Board, live within one of the JPA districts, and have knowledge of Career Technical Education. Applications will soon be available on the school website and must be submitted to the Superintendent. Prospective applicants will be interviewed by the Board at the February meeting and sworn in at the March Board meeting.

President Brach recommended that we bring this item back for more discussion at the January meeting.

16. Board Members' Remarks

Member Christensen welcomed Member Cochran and Member Wagner to the Board. Member Christensen mentioned that the Tk-K will begin the hybrid mode on January 4th and 1st and 2nd grades on January 11th.

Member Han also extended a warm welcome to Member Cochran and Member Wagner. Member Han commented that TUSD also has two new Board Members.

Member Cochran shared that she is thrilled to be part of the SoCal ROC Board. She commented that TK-2 was brought back two weeks ago.

Member Wagner commented that he works for PVPUSD as a special education teacher and is also a Member of the ESUSD Board. He stated that he is a firm believer of CTE as both his parents are CTE alumni.

President Brach thanked the Members of the Board for their vote of confidence.

17. Superintendent's Remarks

18. Adjournment

18.1. Adjourn Meeting

Meeting adjourned at 8:20 p.m.

MB - Yes; MC - Yes; JC - Yes; JH - Yes; CM - Absent; IV - Yes; MW - Yes

Vote: 5-0

Moved By: Jennifer Cochran
Seconded By: James Han
Carried



President



Date